

Royal Park Care Center

APPLICATION FOR EMPLOYMENT

Today's Date _____

NAME: LAST			FIRST			MIDDLE		
PHONE				SOCIAL SECURITY NUMBER				
CAN YOU PROVIDE PROOF OF A LEGAL RIGHT TO WORK IN THE UNITED STATES AFTER HIRE? <input type="checkbox"/> YES <input type="checkbox"/> NO				ARE YOU OVER THE AGE OF 18? <input type="checkbox"/> YES <input type="checkbox"/> NO		DATE AVAILABLE		
POSITION APPLIED FOR						SALARY DESIRED		
APPLYING FOR <input type="checkbox"/> REGULAR <input type="checkbox"/> PART-TIME <input type="checkbox"/> TEMPORARY				SHIFT DESIRED				
PRESENT ADDRESS		STREET			CITY		STATE	ZIP
FORMER ADDRESS		STREET			CITY		STATE	ZIP
IN EMERGENCY NOTIFY					EMERGENCY PHONE			

LIST ANY FRIENDS OR RELATIVES CURRENTLY EMPLOYED BY THIS COMPANY

EDUCATION RECORD

NAME OF SCHOOL	LOCATION	YEARS ATTENDED	DID YOU GRADUATE	MAJOR/MINORS	DEGREE RECEIVED
HIGH SCHOOL					
COLLEGE					
COLLEGE					
OTHER					
OTHER					

EMPLOYMENT RECORD (List most recent employer first)

EMPLOYER	EMPLOYMENT DATES	SALARY	POSITION	ELIGIBLE FOR REHIRE
NAME	FROM	STARTING	STARTING	YES
ADDRESS	TO	ENDING	ENDING	
JOB TITLE	DUTIES PERFORMED			NO
SUPERVISOR	REASON FOR LEAVING			
NAME	FROM	STARTING	STARTING	YES
ADDRESS	TO	ENDING	ENDING	
JOB TITLE	DUTIES PERFORMED			NO
SUPERVISOR	REASON FOR LEAVING			
NAME	FROM	STARTING	STARTING	YES
ADDRESS	TO	ENDING	ENDING	
JOB TITLE	DUTIES PERFORMED			NO
SUPERVISOR	REASON FOR LEAVING			

LIST PERIODS OF UNEMPLOYMENT OF MORE THAN 30 DAYS, AND EXPLAIN

THIS COMPANY IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT UNLAWFULLY DISCRIMINATE ON THE BASIS OF RACE, SEXUAL ORIENTATION, FAMILY OR CAREGIVER RESPONSIBILITIES, SEX, AGE, COLOR, RELIGION, NATIONAL ORIGIN, MARITAL STATUS, VETERAN STATUS, DISABILITY STATUS OR ANY OTHER BASIS PROHIBITED BY FEDERAL, STATE OR LOCAL LAW. THIS APPLICATIONS NULL AND VOID 30 DAYS AFTER RECEIPT. ONLY COMPLETELY FILLED OUT ORIGINAL APPLICATIONS CONSIDERED.

Royal Park Care Center, L.L.C.

Dear Applicant,

Thank you for taking the time to apply for a position at Royal Park Care Center. It is our belief that human life is a miracle of unsurpassed magnitude and therefore should be treated as such. I have a high expectation of the employees of Royal Park and would ask that you take a moment before you fill out an application and read a few of our basic expectations; sign and turn in with your application.

Sincerely,

Matt Fleming

Administrator

Attendance - Employees of Royal Park are expected to show up for their scheduled shifts and be on time. Employee absenteeism negatively affects the ability of Royal Park to provide high-quality care to residents on a consistent basis.

Fit for Duty - Employees of Royal Park are expected to complete a fit for duty screening prior to working in their positions. This will ensure that the future employee is physically able to perform the tasks required by their position.

Criminal Background Check - Employees of Royal Park are expected to successfully pass a Criminal Background Check. These background checks will be completed on hire and on-going throughout employment.

Drug Testing - Employees of Royal Park are expected to maintain a workplace free of drugs and alcohol. Royal Park can and will drug test by random selection, after an accident or for suspicion.

TB Testing - Employees of Royal Park will be expected to provide proof of a current TB test, including the initial 2-step test. If unable to provide, employee will need to complete the TB testing within required timeframe.

I have read and understand the above expectations.

Applicant Signature

www.royalparkcare.com

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